

## **Brandywine Condominium Association Library**

The BCA Library is located at 1273 Medina Road in the building next to the tennis/pickle ball courts. The library is open to all residents 7 days a week and the building is locked overnight on the same schedule as the pool facilities, puzzle room, exercise room, and Brandywine Hall building are locked.

The BCA Library contains magazines, printed books (some in large-type print), audio books on CD, music CDs, and video materials (e.g., TV programs, movies) on DVD and/or Blu-Ray disc. All materials have been donated by residents for shared use within the community. Every resident is able to borrow library items with the expectation that the items will be returned to the library within a few weeks so others may also enjoy them.

Our library space is limited.

We do not have space for and cannot accept self-help books, cookbooks, diet books, craft/hobby books, technical manuals, instruction/how-to/DIY books, textbooks, reference books, etc. Also, we cannot accept VCR tapes, audio cassette tapes, damaged or incomplete audio books or video DVDs/ Blu-Ray discs, nor old issues of magazines.

Donated materials must be clean and in good condition. Books with torn covers or broken bindings, loose or missing pages, stains or food remnants, signs of insect activity, etc. cannot be accepted. If you have these types of items for donation, please just throw them away instead.

Newly donated materials and all returned library items should be left on the library desk. One of the library volunteers will add or return the item(s) to the shelves. If you are making a large donation, please notify the management office before you take your donation to the library. The office will alert the library volunteers to expect a large donation. You may want to ask the office to have a library volunteer contact you regarding your donation if you have questions.

There is a small bin in the library used for discarded/withdrawn materials. Books and other materials in the discard bin are there for the taking and are not to be returned to the BCA library.

