

On June 18th, 2020, the Board of Directors unanimously voted to revise Brandywine's Guest Pass procedure, based on Unit Owner recommendations.

There will now be two types of Guest Passes: a Daily Pass for guests who are infrequent visitors; and a Long-Term Pass for frequent visitors.

Daily Pass

The Daily Pass will be issued by the gate staff after receiving a telephone call from the Unit Owner/Lessee, providing the name of the guest. This is the same as the existing process, except now the gate staff will provide the guest with a paper Daily Pass, good only for that day.

The Daily Pass must be displayed on the dashboard, while on Brandywine property.

Long-Term Pass

Guests will be issued a Long-Term Pass filled out by the Unit Owner/Lessee, as provided by the Office. The Unit Owner/Lessee or the long-term guest must provide the Office with a copy of the guest's valid driver's license. This copy may be submitted by email or fax, if it can't be presented in person.

These passes will be valid for six months, and must be displayed on the dashboard, while on Brandywine property.

A maximum of four (4) Guest Passes will be issued per Unit. However, members of the same household, i.e. the same address, will constitute one pass. Each member of the household must provide a copy of their driver's license, as stipulated above, and may receive a separate copy of the pass, but it will still only constitute one pass.

If a household no longer needs the pass, then they can be turned in to the Office and the Unit Owner/Lessee will now have that pass available for use by another long-term guest.

Despite the above, all Guests may be subject to being stopped at the gate to confirm they are the person on the pass.