

**BRANDYWINE CONDOMINIUM ASSOCIATION, INC.  
FINANCE COMMITTEE MEETING MINUTES**

**Date:** April 15, 2016

**Location:** Brandywine Hall

**Board Members**  
Bob Alger  
Bob O’Keeffe  
Tom Ondecker  
Karen Miller  
Connie Myers  
Roger Hervey, Ex Officio

**Present  
Committee Members** None

**Absent:**

**Owners Present:** There were 20 Unit Owners present.

**Community  
Association Manager** Rene Dahl, CMCA

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**Call to Order:** The meeting was called to order by Bob Alger, Chairman, at 10:04 am. A quorum was verified.

**Minutes** By proper motion by Karen Miller, second by Bob O’Keeffe, the minutes of the January 15, 2016, were unanimously approved as presented.

**Chairman’s Comments** Reserve Fund Analysis needs to be updated and needs to start with better numbers an Ad Hoc committee will be looking at the reserves items to give us a clearer picture of our needs.

**OLD BUSINESS** None

**NEW BUSINESS**

**Financials** The Committee reviewed the March 2016 Financial Report. The report appeared to be in order.

- Motion by Connie Myers, second by Karen Miller, to recommend to the Board of Directors to write off any owner account balances \$5 and below on a quarterly basis. Motion passed

**2015 Audit**  
Corrections have been sent to the auditor.

**Pickle Ball**

- Motion by Tom Ondecker, second by Karen Miller to recommend to the BOD to accept the Fitness equipment contract. Motion withdrawn.

- Motion by Tom Ondecker, second by Karen Miller to recommend to the Board to accept the donation of \$1000 the paint and fence the Pickle Ball Court. Motion passed
- Motion by Connie Myers, second by Tom Ondecker to recommend to the BOD to approve the upgrade to Pickle Ball at a cost to the association of \$1356, funds to come out of Reserves. Motion passed.

**Comments from owners:**

\*NW Brandywine there is a tree on the roof.

\*There is an AED in the office that was sent accidently. The clubs will see if they can raise the money to pay for it to go into the Tennis Club House.

**Date of Next  
Committee Meeting:** May 13, 2016

**Adjournment:** By proper motion, the meeting was adjourned at 10:55 am .

*Submitted:* *These minutes have been respectfully submitted to Treasurer for review by Rene Dahl.*

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Bob Alger, Treasurer

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Date